

**Co-operative and Community Benefit Societies Act 2014**

*Acknowledgement of registration of a rule amendment*

This document acknowledges the registration of the amendment of the attached rules under Co-operative and Community Benefit Societies Act 2014 for:

Society: Torquay United Supporters Society Limited

Registration number: 30153 R

Date: **10 March 2026**



# Model Rules for Torquay United Supporters' Society Limited

Supporters Community Mutual  
2025 Version

Sponsoring Body  
Football Supporters' Association

## 1. Name

- 1.1 The name of the Society shall be Torquay United Supporters' Society Limited and shall be referred to as "the Society" in the rest of these rules.
- 1.2 Torquay United Football Club shall be known as "the Club" and Torbay shall be known as "the area".

## 2. Registered Office

- 2.1 The registered office of the Society shall be 4 Church End Road, Kingskerswell, Devon, TQ12 5DS..

## 3. Purpose and Objects

- 3.1 The Society's purpose is to be the vehicle through which a healthy, balanced and constructive relationship between the Club and its supporters and the communities it serves is encouraged and developed. The business of the Society is to be conducted for the benefit of the community served by the Club and not for the profit of its members.
- 3.2 The objects of the Society shall be to carry on business for the benefit of the community by:
  - 3.2.1 Being the democratic and representative voice of the supporters of the Club and strengthening the bonds between the Club and the communities which it serves.
  - 3.2.2 Achieving the greatest possible supporter and community influence in the running and ownership of the Club.
  - 3.2.3 Promoting responsible and constructive community engagement by present and future members of the communities served by the Club and encouraging the Club to do the same.
  - 3.2.4 Operating democratically, fairly, sustainably, transparently and with financial responsibility and encouraging the Club to do the same.
  - 3.2.5 Being a positive, inclusive and representative organisation, open and accessible to all supporters of the Club regardless of their age, income, ethnicity, gender, disability, sexuality or religious or moral belief.

## **4. Powers**

- 4.1 The Society has the power to:
- Enter into contracts and other arrangements to fulfil its objects.
  - Raise funds through donations, grants, and investments.
  - Acquire or lease property and other assets as needed.
  - Do anything else lawful that is necessary or desirable to accomplish the Society's objectives.
- 4.2 The Society will not have power to take any deposits in any way that would require authorisation under the Financial Services and Markets Act 2000 unless it has such authorisation.

## **5. Membership**

### **Eligibility**

- 5.1 Membership is open to any individual or organisation who:
- Is a supporter of the Club; or
  - Has an interest in the game of Association Football in the area and is in sympathy with the Objects of the Society; and
  - Agrees to take an active interest in the operation and development of the Society and its business;
  - Agrees to respect commercial confidentiality in relation to business decisions of the Club; and
  - Agrees to be bound by these Rules and any policies adopted by the Society.
- 5.2 Members of the Society aged under 16 may not:
- Be a member of the Board of Directors; nor
  - Vote at a general meeting nor
  - Vote in any election to the Board of Directors.
  - Be an officer of the Society.

### **Admission**

- 5.3 The Society Board will decide and issue an application form for membership.
- 5.4 Members pay monthly or annual subscription of such reasonable sum as the Society Board shall decide the first payment to be made with their initial application for membership.
- 5.5 Every member holds one ordinary share in the capital of the Society. £1 from the first payment will be used to purchase an ordinary share in the Society.
- 5.6 No member may hold more than one ordinary share in the Society either individually or jointly.
- 5.7 Any application for membership shall be considered by the Board or someone else delegated to do so by the Board. The decision of the Board (or their appointee) in relation to admission shall be final. The Board reserves the right to refuse membership to any individual or corporate entity which they feel does not align with the objects and ethos of the Society.

## **Register**

- 5.8 The Society is required by the Co-operative and Community Benefit Societies Act 2014 (which shall from this point be referred as “the Act”) to keep a register in which the Secretary is to enter the following particulars:
- The name and postal and electronic addresses of the members.
  - Details of the share held by each member and the amount paid or agreed to be considered as paid for that share.
  - A statement of other property in the Society whether in loans or loan stock held by each member.
  - The date at which each person was entered in the register as a member and the date at which any person ceased to be a member.
  - Details of any deputy appointed by any corporate member.
  - The names and addresses of the members of the Board with the offices held by them and the dates on which they assumed office.
  - A duplicate register.
  - A register of the holders of loan stock in which the Secretary is to enter such particulars as the Board direct and register all transfers of loan stock.
  - A register in which the Secretary is to enter such particulars of all mortgages and charges on land of the Society as the Board directs.
- 5.9 Registers are to be maintained by the Society and may be kept in electronic form.
- 5.10 Members and any person having a financial interest in the funds of the Society are entitled to inspect:
- Their own account.
  - The duplicate register.

## **Termination of Membership**

- 5.11 Membership shall end if a member:
- Resigns in writing.
  - Dies.
  - Is not the holder of a fully paid-up share.
  - Fails when requested to reconfirm membership or pay annual subscription renewal fee.
  - In the case of a corporate body, unincorporated body, firm or partnership, they cease to exist.
  - Is the nominee of an unincorporated body or firm which is wound up or dissolved.
  - Is the nominee of an unincorporated organisation or firm which removes or replaces them as nominee.
  - Fails to comply with the terms of membership as decided by the Society Board.
- 5.12 A member may be expelled for conduct prejudicial to the Society in accordance with any Disciplinary Policy adopted by the Society (which is to comply with any guidance issued by the Football Supporters’ Association if practicable).

## 6. Board

### **Powers**

- 6.1 The Board shall have the authority to manage the day-to-day affairs of the Society and may exercise all the powers of the Society save those reserved to the members by these Rules or by the Act. The Board may delegate the exercise of any of its powers to a committee, to officers or to employees of the Society under written terms of reference.
- 6.2 The Board must ensure that the business of the Society is conducted in accordance with the provisions of the Act, these Rules and for the benefit of the wider community and in accordance with any by-laws, policies or procedures adopted by the Society.
- 6.3 The Board may make or adopt by-laws, policies or procedures for the conduct of the Society's business and may, where it considers it to be necessary or appropriate, arrange for them to be ratified by members in general meeting.
- 6.4 Details of all by-laws, policies and procedures in force shall be made available to members.

### **Composition**

- 6.5 The Society shall be governed by a Board consisting of a minimum of six and a maximum of twelve people who are to be elected on an annual basis in line with the adopted Election Policy.
- 6.6 Members of the Board will normally serve for terms of three years.
- 6.7 Members of the Board can only serve a maximum of three consecutive terms.
- 6.8 If there are fewer serving Board members than these rules require, the Board can:
  - Co-opt additional members if that alone enables the Board to function and does not breach these rules.
  - Call a by-election or a General Meeting of the Society.but can make no other decisions until they have a minimum number of serving Board members.
- 6.9 In the event that the Board should drop to zero, a working party of members can be formed to act to call a General Meeting of the Society in order for members to elect a new Board, but for no other purpose.

### **Roles and Responsibilities**

- 6.10 The Board shall elect from among their own number a Chair, Treasurer and such other officers as they may from time to time decide in accordance with the Society's Board Membership and Conduct Policy. These officers shall have such duties and rights as may be bestowed on them by the Board or by statute and any officer appointed may be removed by a majority vote of the Board.
- 6.11 **Chairperson:** Oversees meetings and represents the Society.
- 6.12 **Secretary:** The Board shall appoint a Secretary of the Society for such term at such remuneration and upon such conditions as they think fit. Any Secretary so appointed may be removed by them.
- 6.13 A provision of the Act or these Rules requiring or authorising a thing to be done by or to a Board member and the Secretary shall not be satisfied by its being done by or to the same person acting in both capacities.

6.14 **Treasurer:** Manages Society finances and maintains accurate records.

### **Co-option**

- 6.15 The Board may at any time co-opt any member of the Society or the representative of an organisation which is a member to fill a casual vacancy on the Board, provided that at no time shall more than one-third of the total number on the Board be co-opted members.
- 6.16 A casual vacancy shall be deemed to exist if the number of Board members should drop below the maximum prescribed in these Rules.
- 6.17 The Board may also co-opt four external Directors to the Board in addition to the number of Directors specified in these Rules provided that at all times the total number of external Directors and persons co-opted shall be in the minority.
- 6.18 An external Director shall serve for a fixed period determined by the Board at the time of co-option, subject to a review at least every twelve months, may be removed from office at any time by a resolution passed by a majority of the members of the Board, and may be remunerated in an amount (to be disclosed in the published accounts) from time to time, as fixed by the Board.
- 6.19 External Directors shall be selected by virtue of their specialist skills and experience considered to be of benefit to the Society.

### **Decision-Making**

- 6.20 Decisions in Board meetings are made by a majority vote of the Board members voting, with abstentions are not counted as votes cast. If there is a tie, the Chairperson will have a casting vote.
- 6.21 In order for a Board meeting to be valid and for resolutions made at it be binding, at least 3 Board members elected by members must be present, or 50% of the total number of Board members, whichever is the larger. If the number present falls below that at any time, the meeting is adjourned, and no further business can be transacted.

### **Termination**

- 6.22 A person shall cease to be a member of the Board if they are deemed to have breached the Society Board Conduct Policy and/or under the process laid out in the Society Disciplinary Policy.
- 6.23 A Board member may, at the discretion of the Chair or Secretary, be suspended following receipt of such a complaint under a procedure set out in the Society Board Conduct Policy.
- 6.24 Upon receipt of such a complaint the Director concerned must be immediately notified in writing either by the Secretary or by the Chair of any suspension which will be effective from the date of notice and continue until any investigation and decision-making process concerning the complaint is concluded.
- 6.25 Following conclusion of investigation process as laid out in the Disciplinary Policy, the Board may:
- dismiss the matter and take no further action; or
  - for a period not exceeding twelve consecutive months suspend the rights of the Director concerned to attend Board meetings and vote under these Rules; or

- submit a resolution to remove the Director concerned, to be considered at the next Board meeting.

### **Expenses**

6.26 The Society may pay reasonable expenses in accordance with the Board Membership and Conduct Policy.

## **7. General Meetings**

- 7.1 The Board have the power to decide the location of any General Meeting of the Society which includes digital or hybrid meetings.
- 7.2 Any member attending the meeting electronically is deemed as being in attendance and forms part of the quorum.

### **Annual General Meeting (AGM)**

- 7.3 The AGM will be held each year within six months of the financial year-end.
- 7.4 The purpose of the AGM is to review activities, and financial statements, to conclude Board elections and undertake any of other business requested by members or the Board.

### **Special General Meeting (SGM)**

- 7.5 An SGM may be called at the request of the Board or by written request of 10 members or 5% of the membership, whichever is higher.

### **Notice of Meetings**

- 7.6 Notice of all General Meetings shall be given in writing to all members at least 28 clear days before the meeting and should include an invite for members to submit motions.
- 7.7 Members wishing to propose a motion at a General Meeting should do so in writing to the Secretary no later than 21 clear days prior to the meeting. They should include the justification for and the form and content of the motion.
- 7.8 A calling notice containing an agenda detailing all business to be conducted at the meeting, including wording of any motions, shall be circulated to members at least 14 clear days prior to the meeting.

### **Quorum**

- 7.9 The quorum for General Meetings shall be 20 members or 5% of the membership whichever is lower attending in person and/or digitally.
- 7.10 The quorum required to make changes to the rules detailed below in 7.11 shall be;
- not less than one half of the members entitled to vote at the meeting if the Club has up to 200 members when the meeting is called;
  - not less than one third of the members entitled to vote at the meeting if the Club has more than 200 but less than 1000 members when the meeting is called;
  - and not less than one quarter of the members entitled to vote at the meeting if the Club has more than 1000 members when the meeting is called.

7.11 Rules 7.10, 8.9 and 3.1

### **Voting**

- 7.12 Each member shall have one vote. Voting at General Meetings can be conducted in person, by authenticated electronic means or by ballot.
- 7.13 Ballots can be requested by the Chair at or in advance of the meeting, by the request of any two members in writing to the Secretary prior to the meeting or by request of any two members present at the meeting.
- 7.14 Voting may not be cast in advance of a general meeting and if ballots are required, they are to be opened once a motion is tabled.
- 7.15 Ballots may be extended beyond the General Meeting to all members, provided the closing point of the ballot is announced at the meeting which the motion is tabled.
- 7.16 For clarity, abstentions do not count as votes cast.
- 7.17 Subject to the Act, decisions at General Meetings shall be made by passing resolutions:

### **Ordinary Resolutions**

- 7.18 Save as otherwise provided by these Rules or by the Act, all decisions shall be made by ordinary resolution.
- 7.19 An ordinary resolution is one passed by a simple majority of votes cast.

### **Members Resolutions**

- 7.20 The members may submit motions to General Meetings seeking to give directions to the Society Board.
- 7.21 Any direction must be consistent with these Rules and with the Society's contractual, statutory and other legal obligations.
- 7.22 A member's resolution is one passed by not less than two-thirds of votes cast.

### **Extraordinary Resolutions**

- 7.23 The following decisions must be made by extraordinary resolution:
- Any amendment to the Society Rules;
- 7.24 An extraordinary resolution is one passed by a majority of not less than 75% of votes cast.

## **8. Finance**

### **Financial Year End**

- 8.1 The Board shall in respect of each year of account ending on 30<sup>th</sup> June ensure that a revenue account or revenue accounts are prepared which:
- Deal with the affairs of the Society and any subsidiary company or Society as a whole for that year; and
  - Give a true and fair view of the income and expenditure of the Society and any subsidiary Society or company for that year.
  - Ensure that a balance sheet giving at that date a true and fair view of the state of the affairs of the Society and any subsidiary company or Society is prepared.

### **Bank Account**

8.2 The Society shall open and maintain a bank account in its name, with designated signatories approved by the Board and a policy agreed on appropriate thresholds for the use of Society funds.

### **Financial Records**

8.3 The Society shall keep accurate financial records, which shall be presented at each AGM.

8.4 The Society is to keep proper books of account with respect to its transactions and to its assets and liabilities in accordance with Sections 75 and 76 of the Act.

### **Audit**

8.5 If required to do so by law or if the members in General Meeting so determine, the Society shall appoint a qualified auditor to audit the Society's account and balance sheet for each financial year. In this Rule "qualified auditor" means a person who is a qualified auditor under Section 91 of the Act. If an auditor is appointed under this Rule the following provisions shall apply:

- The accounts of the Society for the financial year in question shall be submitted to the auditor for audit.
- The auditor shall have all the rights and duties in relation to notice of, and attendance and right of audience at, general meetings, access to books, the supply of information, reporting on accounts and otherwise, as are provided by the law.
- The provisions of the law shall apply to the appointment, re-appointment and removal and to any resolution removing, or appointing another person in the auditor's place; and the auditor's remuneration shall be fixed by the Society Board.

8.6 In any year of account, the Society shall not be required to appoint auditors if it is exempt under the Act and has disappplied the obligation to do so in accordance with the Act.

8.7 In any such year, an Independent Examination shall be carried out and all references auditor(s)" and "audited" shall be read as "independently examined."

8.8 Any decision to disapply the requirement for audit must be passed by the appropriate margins laid down under the Act at the AGM prior to the AGM at which the accounts for the year in question are to be laid before members.

### **Surplus**

8.9 Any surplus shall be reinvested into the Society to further its objects, or given to other organisations, groups or individuals in pursuit of the achievement of the Club's objects. No surplus shall be distributed to members.

### **Shares**

8.10 Application for shares shall be made to the Board who shall allot to members, upon their admission, the share or shares for which they have applied provided that the total number of shares allotted to any member

shall not exceed the maximum shareholding permitted by these Rules or by law.

### **Ordinary Shares**

- 8.11 The ordinary shares of the Society shall be of the nominal value of £1.00.
- 8.12 If a member ceases to be a member, the ordinary share registered in the name of that member is to be cancelled and the amount subscribed for the share is to become the property of the Society.
- 8.13 Ordinary shares shall not be withdrawable and do not carry any rights to interest, dividend or bonus.
- 8.14 All shares and property shall not be transferable except upon death or bankruptcy and in line with sections 37 to 40 of the Co-operative and Community Benefit Societies Act 2014.

### **Community Shares**

- 8.15 In order to fund its business, the Society may issue Community Shares.
- 8.16 The Community Shares of the Society shall be of the nominal value of £1.
- 8.17 Community Shares may be issued in such denomination and upon such terms as the Board shall decide, subject to the Rules, and in particular the following provisions:
- 8.18 Community Shares shall not be withdrawable except with the consent of the Board.
- 8.19 The Board may specify a date or dates on which Community Shares may be withdrawn and may make provision for the withdrawal of different issues of shares on different dates.
- 8.20 The Board may pay interest to holders of Community Shares as compensation for the use of such funds, but the rate of interest shall be no higher than the Board considers to be necessary to attract the funding needed for the business of the Society and shall not in any event be higher than 2% above clearing bank base rate from time to time. The rate may vary within these limits between different issues of shares.
- 8.21 No withdrawal of Community Shares shall be made except from trading surpluses and any withdrawal or payment shall be at the discretion of the Board having regard to the long-term interests of the Society, the need to maintain prudent reserves and the Society's primary commitment to community benefit.
- 8.22 On the solvent dissolution or winding up of the Society, holders of Community Shares shall have no financial entitlement beyond payment of outstanding interest and repayment of paid-up share capital.
- 8.23 Community Shares are not transferable.
- 8.24 All membership rights are available only to holders of ordinary shares. No rights to participation are conferred on holders of Community Shares.
- 8.25 Community Shares can only be issued if the prospective Investment Shareholder is also the holder of an ordinary share.
- 8.26 Withdrawal of Community shares, and payment of interest on Community Shares is only possible if the holder of the Community Shares is also the holder of an ordinary share reissued to the member in the year on which interest is to be paid.
- 8.27 Should a holder of Community Shares subsequently cease to hold a membership share, their Community Shares remain their property until such time as two years have passed without them holding an ordinary

share. On the second anniversary of cancellation of their ordinary share, any Community Shares shall be cancelled and the funds become the property of the Society.

- 8.28 Should a Community Share holder come to own an ordinary share before the second anniversary, all rights to withdraw Community Shares and have interest paid on the investment shares is recommenced. For the avoidance of doubt, any interest that would have been paid had the Community Share holder also held an ordinary share in that year on which interest was paid will be forfeited and shall not be paid even if the investment share holder subsequently comes to hold an ordinary share.

### **Investment and Borrowing**

8.29 The funds of the Society may, to the extent permitted by the law and with the authority of the Board, be invested:

- In the shares of any company or Society.
- In any manner expressly authorised by the Act.

but are not to be invested otherwise.

- 8.30 The Society may borrow money on such terms as the Board shall authorise save that any borrowing that would require a significant proportion of the Society's turnover to be apportioned to repaying such borrowing, or that would use the assets of the Society (and/or any subsidiaries) as security for such borrowing, shall require the approval of the members at a General Meeting.

## **9. Dissolution**

9.1 In the event of dissolution any remaining assets after the settlement of debts shall be distributed to:

- A sporting charity or sporting charities operating in the Area and/or;
- One or more societies established for the benefit of the community operating in the Area; and/or
- One or more societies established for the benefit of the community.

in each case as determined by the members at a General Meeting called to decide the issue.

- 9.2 Nothing belonging to the Society shall be transferred to any other Society unless that Society has in its rules a rule substantially in the terms of this Rule.

## **10. Amendments**

10.1 This constitution may be amended by extraordinary resolution at a General Meeting. The statutory asset lock may not be amended or rescinded.

10.2 Required quorums for amalgamation, conversion and transfer of engagements are detailed in the Co-operative and Community Benefit Societies Act 2014.

## **11. Disputes**

11.1 Every unresolved dispute which arises out of these Rules between the Society and:

- A member; or
- Any person aggrieved who has ceased to be a member within the six months prior to the date of the dispute; or
- Any person claiming through such member or person aggrieved; or
- Any person bringing a claim under the Rules of the Society; or
- An officer of the Society.

is to be submitted to an arbitrator agreed by the parties or nominated by the Football Supporters' Association. The arbitrator's decision will be binding and conclusive on all parties.

- 11.2 Any person bringing a dispute must deposit with the Society a reasonable sum as the Board shall decide. The arbitrator will decide how the costs of the arbitration will be paid and what should be done with the deposit.

## **12. Seal**

- 12.1 The Society may not have a seal. Any document which would have previously required to be sealed, should be signed by a Board member and Secretary or two Board members and accompanied by a written statement that the document has been executed by the Society as if under common seal.

## **13. Statutory Asset Lock**

Restriction on use: Pursuant to regulations made under section 29 of the Co-operative and Community Benefit Societies Act 2014 (2014 Act):

All of the Society's assets are subject to a restriction on their use.

The Society must not use or deal with its assets except-

- where the use or dealing is, directly or indirectly, for the purpose that is for the benefit of the community;
- to pay a member of the Society the value of their withdrawable share capital or interest on such capital;
- to make a payment pursuant under section 36 (payments in respect of persons lacking capacity), 37 (nomination by members of entitlement to property in Society on member's death) or 40 (death of a member: distribution of property not exceeding £5,000) of the Co-operative and Community Benefit Societies Act 2014;
- to make a payment in accordance with the Rules of the Society to trustees of the property of bankrupt members or, in Scotland, members whose estate has been sequestrated;
- where the Society is to be dissolved or wound up, to pay its creditors; or
- to transfer its surplus assets to one or more of the following:
  - a prescribed community benefit Society whose assets have been made subject to a restriction on use and which will apply that restriction to any assets so transferred;
  - a community interest company;

- a registered social landlord which has a restriction on the use of its assets which is equivalent to a restriction on use and which will apply that restriction to any assets so transferred;
- a charity (including for this purpose a Community Benefit Society that is charitable) with the same or similar charitable purposes as the Society; or
- a body, established in Northern Ireland or a State other than the United Kingdom, that is equivalent to any of those persons.

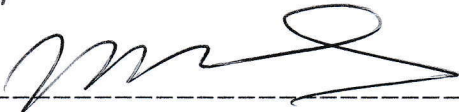
Any expression used in this Rule which is defined for the purposes of regulations made under section 29 of the 2014 Act shall have the meaning given by those regulations.

**Signatures**

Chairperson:  [Date] 19.01.26

Member:  [Date] 19.1.26

Member:  [Date] 19-01-26

Secretary:  [Date] 19.01.26.

# Complete amendment of rules

## Section 1 – About this form

Use this form to register a complete rule change for a society registered under the Co-operative and Community Benefit Societies Act 2014 (2014 Act) (except credit unions); or for societies registered under the Co-operative and Community Benefit Societies Act (Northern Ireland) 1969 (1969 Act). A complete amendment means a whole new set of rules is registered in place of an existing rule book.

To register a complete amendment of rules we need:

- this completed form
- one signed copy of the society’s rules (or two copies where not submitting electronically)
- a marked up version of the rules tracking changes made to the model, if you are using a set of model rules
- a completed Statutory Declaration form.

This form, including any details provided on the form, will be made available to the public through the Mutuels Public Register: <https://mutuals.fca.org.uk>. Our privacy notice explains how and why we use personal data: <https://www.fca.org.uk/privacy>.

Societies may find it helpful to read Chapter 3 of our guidance on our registration function under the 2014 Act before completing this form: <https://www.handbook.fca.org.uk/handbook/RFC CBS>

## Section 2 – About this application

<b>Society name</b>	Torquay United Supporters Society Limited
<b>Register number</b>	30153R

**2.1 Who should we contact about this application?**

<b>Name</b>	Nicola Cave
<b>Role</b>	Training & Governance Manager FSA
<b>Email address</b>	Nicola.cave@thefsa.org.uk
<b>Phone number</b>	

**2.2 If you have used a set of model rules please provide the name of the model and the name of sponsoring body.**

<b>Sponsor</b>	The Football Supporters Association
<b>Model</b>	Supporters Community Mutual 2025

**2.3 Please confirm you have the consent of the sponsoring body for use of their model rules.**

The sponsoring body has consented to our use of their model

### **Section 3– Conditions for registration.**

All societies are registered meeting one of two conditions for registration. These are that the society is either:

- a bona fide co-operative society ('co-operative society'); **or**
- are conducting business for the benefit of the community ('community benefit society').

We must maintain arrangements that are designed to enable us to determine whether a society is complying with the 2014 Act. One way we do this is by requiring societies to complete the questions at either section 3A or 3B of this form when submitting a rule amendment.

Please only answer one set of questions:

- section 3A for bona fide co-operatives; **or**
- section 3B for societies conducting their business for the benefit of the community.

If you are not sure which of these two conditions for registration applies to you, please read chapters 4 and 5 of our guidance:

<https://www.handbook.fca.org.uk/handbook/RFC CBS>.

## Section 3A – Co-operative societies

Complete this section if your society is a bona fide co-operative society.

**3A.1 What is the business of the society?** For example, do you provide housing, manufacture goods, develop IT systems etc.

**3A.2 Please describe the members' common economic, social and cultural needs and aspirations.** In answering this question, please make sure it is clear what needs and aspirations members have in common.

**3A.3 How does the society's business meet those needs and aspirations?** You have described the society's business at question 3A.1, and at question 3A.2 you have described the common needs and aspirations of members. Please now describe how that business meets those common needs and aspirations.

**3A.4 How do members democratically control the society?** For example, do the members elect a board at an annual general meeting; do all members collectively run the society.

**3A.5 What does the society do with any surplus or profit?** For instance, do you pay a dividend to members (and if so, on what basis); does money get reinvested in the business; put into reserves; used for some other purpose?

**3A.6 Please state any close links which any of the directors has with any society, company or authority.** 'Close links' includes any directorships or senior positions held by directors of the society in other organisations.

**Please go to Section 4.**

## Section 3B – Community benefit societies

Complete this section if your society conducts its business for the benefit of the community.

**3B.1 What is the business of the society?** For example, do you provide social housing, run an amateur sports club, etc.

Being the democratic and representative voice of the supporters of Torquay United Football Club and strengthening the bonds between the football club and the communities which it serves.

1. Achieving the greatest possible supporter and community influence in the running and ownership of the football club.
2. Promoting responsible and constructive community engagement by present and future members of the communities served by the football club and the football club to do the same.

**3B.2 Please describe the benefits to the community the society?** Here we are looking to see *what* the benefits to the community are. Community can be said to be the community at large. For example, do you relieve poverty or homelessness by providing social housing.

The Society's purpose is to be the vehicle through which a healthy, balanced and constructive relationship between the football club, its supporters and the communities it serves is encouraged and developed.

The business of the Society is to be conducted for the benefit of the community served by the football club and not for the profit of its members.

**3B.3 Please describe how the society's business delivers these benefits?**

The business of the society must be conducted for the benefit of the community. Please describe *how* the society's business (as described in answer to question 5B.1) provides benefit to the community.

The societies business will help develop better engagement between the Club and the community it serves allowing support and partnerships to flourish, encouraging better communication and community participation.

**3B.4 Does the society work with a specific community, and if so, please describe it here?** For instance, are the society's activities confined to a specific location; or to a specific group of people? Please note that in serving the needs of any defined community, the society should not inhibit the benefit to the community at large.

Supporters of Torquay United Football Club and residents within Torbay who are sympathetic to the objectives of the constitution.

**3B.5 What does the society do with any surplus or profit?** For instance, do you donate the money; does money get reinvested in the business; put into reserves; used for some other purpose?

The surpluses of the Society are not to be distributed either directly or indirectly in any way whatsoever among members of the Society but shall be applied:

1. To maintain prudent reserves;
2. On expenditure to achieve the Society's objects;
3. In paying interest on or repaying issued share capital in accordance with the provisions of the society Rules.

**3B.6 Please state any significant commercial arrangements that the society has, or had, with any other organisation that could create, or be perceived as creating, a conflict of interest.** Please tell us how you ensure that any such conflict of interest does not prevent the society from acting for the benefit of the community.

The society does not and does not intend to have any commercial arrangements with any other organisation which could create a conflict of interest.

**3B.7 Please state any close links which any of the directors has with any society, company or authority.** 'Close links' includes any directorships or senior positions held by directors of the society in other organisations.

**Nick Brodrick - Director of Torquay United Association Football Club**

**Danielle Wyatt - Director of Torquay United Association Football Club**

**Robert Dickinson - Director Irvine Nott LLP, Trustee of Torquay United Community Sports Trust, Trustee and governor member of multi Academy trust ACE (academies of character and excellence), Trustee of Friends of St Matthias**

**Robin Causley - Governor of Torquay Academy**

**Please go to Section 4.**

## Section 4 – Table of matters

Provision required by the Act	Number of the rule(s) covering this E.g. '2.3-2.7'
The society's name	1
The objects of the society	3
Place of the society's registered office, to which all communications and notices may be addressed	2
The terms of admission of the members, including any society or company investing funds in the society under the provisions of the Act	5
The method of holding meetings, the scale and right of voting, and the method of making, altering or rescinding rules	7
The appointment and removal of a committee (by whatever name) and of managers or other officers and their respective powers and remuneration	6.22-6.25
The maximum amount of the interest in the shares of the society which may be held by any member otherwise than by virtue of section 24(2) of the Act	8.10
whether the society may contract loans or receive moneys on deposit subject to the provisions of this Act from members or others, and if so under what conditions, under what security, and to what limits of amount	8.29, 8.30
Whether any or all shares are transferable, and provision for the form of transfer and registration of shares, and for the consent of the committee to transfer or registration Whether any or all shares are withdrawable, and provision for the method of withdrawal and for payment of the balance due on them on withdrawing from the society	8.13, 8.14
Provision for the audit of accounts in accordance with Part 7 of the Act	8.5-8.8
Whether members may withdraw from the society and if so how, and provision for the claims of the representatives of deceased members and of the trustees of the property of bankrupt members (or, in Scotland, members whose estates have been sequestrated), and for the payment of nominees	5.11, 8.12, 8.14
The way in which the society's profits are to be applied	8.9
If the society is to have a common seal, provision for its custody and use	12
Whether any part of the society's funds may be invested, and if so by what authority and in what way	8.29

## Section 5 – Completing this application

### 5.1 Please confirm the rules have been signed by 3 members and the secretary (4 signatures in total)

The rules contain the required signatures

### 5.2 Please confirm which of the following you are submitting:

One electronic, scanned signed copy of the rules

**Or** two signed paper copies of the rules

### 5.3 Please confirm either:

Model rules have not been used.

Model rules have been used without amendment

An amended set of model rules have been used,  
and a marked up copy detailing the changes  
made to the model is included with the  
application.

## Section 6 – Statutory Declaration


### 6.1 Please complete this statutory declaration

An officer of the society or credit union must complete this section:

<b>Name</b>	Richard Mansel Williams
<b>Role</b>	Secretary


I do solemnly and sincerely declare that the amendment of the rules of the said society or credit union, a copy of which is attached marked 'X', complies with 1969 Act/2014 Act (as applicable) and has been duly made by the society in the manner provided in its rules for the making, altering or rescinding of rules.

I make this solemn declaration conscientiously believing it to be true, and by the provisions of the Statutory Declarations Act 1835.

<b>Signature</b>	
<b>Date</b>	13/2/26.

This was declared before me, a:

- Solicitor
- Commissioner for oaths
- Notary Public
- Justice of the Peace

<b>Name</b>	CHRISTOPHER MARTYN LINTON
<b>Declared at:</b>	WOLLENS APERTURE PINES HILL RYDON LAKE EXETER EX2 5AZ
<b>Signature</b>	
<b>Date</b>	13/2/26

## Section 7 – Submitting this form

Please submit a signed, scanned version of your application by email to: [mutual.societies@fca.org.uk](mailto:mutual.societies@fca.org.uk)

Or please submit by post to:

Mutual Societies  
Financial Conduct Authority  
12 Endeavour Square  
London  
E20 1JN

This form is available on the **Mutuals Society Portal**:

<https://societyportal.fca.org.uk>

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