



MINUTES OF BOARD MEETING

Monday 19th August 2024

Present: Nick Brodrick (NB) – chair, Ali Bryant (AB), Rob Burkitt (RB), Robin Causley (RC), Bob Cole (BC), Rob Dickinson (RD), Sam Druiff (SD), Matt Gorman (MG), Harry Lovering (HL), Shaun Tanner (ST), Michel Thomas (MT), Rick Williams (RW).

24/72	<p>Board membership NB welcomed Harry Lovering, one of the joint organisers of the Travel Club. The board had met informally with him before the meeting to hear his thoughts on how he could help with TUST's aim of greater involvement for younger supporters and the wider community.</p> <p>HL left the room while his position was discussed. In light of his connections with travelling fans, his work as a teacher and his role in running a football team, it was agreed that he could make a significant contribution to the board. It was unanimously agreed to co-opt HL to the board, initially until the date of the AGM.</p> <p>RW will liaise with him regarding the formalities of membership and to give him some further background on the work of the board.</p> <p><i>HL re-joined the meeting.</i></p>	RW
24/73	<p>Minutes of the meeting held on 15th July 2024 The minutes of the meeting were tabled and approved.</p> <p>There were no matters arising that were not on the agenda for this meeting.</p>	

<p>24/74</p> <p>a)</p> <p>b)</p> <p>c)</p>	<p>TUST / TUFC partnership</p> <p>Update The Articles of Association have been approved and are now on the club website with a story explaining their importance.</p> <p>NB to attend his first board meeting in person on 31st August. He is preparing a list of items to be raised.</p> <p>TUST representation on Club board RW had prepared a draft 'TUST Appointed Board Member Policy'. This covered the process for appointing representatives and the procedure for receiving and raising matters from supporters.</p> <p>It was agreed that TABMs must be TUST members but that there should be no minimum period of membership to qualify. Nominees will require a proposer and seconder (also TUST members). Appointments will be for twelve month terms but normally expected to run for at least two terms. TABMs will resign after two years but may stand for re-election.</p> <p>The policy sets out how different types of issue raised by members will be handled with minor operational matters referred to the club's executive staff and only significant operational matters or strategic issues raised at the club board.</p> <p>Fan Zones and Matchday Ambassadors TUST and the club had been giving consideration to relaunching these two previous initiatives. It was agreed to wait until the appointment of the Head of Operations was confirmed before discussing further.</p>	
<p>24/75</p>	<p>Community Share Issue MG updated on progress confirming that the official launch is scheduled for Friday 23rd August. The Offer Document (formerly known as the Prospectus) has been signed off by the Community Share Issue Co. and the Crowdfunder page has been approved by Crowdfunder.</p> <p>The board are working with the Bryn Consortium and staff at the Club to deliver a co-ordinated launch across all media to be followed up by promotion at the Dorking game on Saturday. Arrangements were made for TUST board members to distribute flyers and advise supporters on the share issue. NB has prepared a statement for a PA announcement.</p> <p>The donations page will be available before the official launch for board members and some individuals who have previously expressed a desire to purchase shares. This will give the campaign a kick start when it formally opens on Friday.</p> <p>RC and BC are organising the rewards packages but need a contact at the Club. NB to enquire.</p>	<p>NB</p>

<p>24/76</p>	<p>Stadium refresh project NB updated on progress. Much has been achieved thanks to the small army of volunteers and the improvements have been well received by supporters but there is still more to do and the work continues.</p> <p>Plans need to be made to fix the TUST banner to the rear wall of the Popside. NB will liaise with the maintenance manager to arrange this with a few TUST members present to help.</p> <p>BC confirmed his previous offer to buy a new banner for away games and Women's matches.</p>	<p>NB</p> <p>BC</p>
<p>24/77</p> <p>a)</p> <p>b)</p> <p>c)</p>	<p>Partner organisations</p> <p>Community Sports Trust (TUCST) RD advised that the next trustees meeting is on 21st August.</p> <p>Women's Team RD thinks that there should be a strong squad this season as the team look for promotion back to the National League. It is hoped that some games will be played at Plainmoor while others will be spread between Coach Road, Liverton and Dawlish.</p> <p>Travel Club HL reported that the TC is being sponsored by Torbay Facilities Management for the new season. It is also being supported by the Club, unlike previous seasons. It will be looking to run a coach to all away games and additional ones where demand justifies it.</p>	
<p>24/78</p>	<p>Younger supporter engagement A need to engage more effectively with younger supporters had been previously recognised. The appointment of HL to the board is one step and he has agreed to prepare a report on some ideas for how this may be achieved for consideration at the next meeting.</p>	<p>HL</p>
<p>24/79</p> <p>a)</p> <p>b)</p>	<p>Media, PR and marketing Extensive and positive media coverage of the new ownership and start to the season continues.</p> <p>Torbay Local Heritage Lottery Grant RC advised that he has made enquiries and there is a good chance that funding of up to £5k for a TUFC history project can be obtained. He will organise the necessary application for the November deadline.</p> <p>Storage of TUST equipment The Club to be asked if there is a suitable area at the ground where equipment can be stored. One suggestion was a cupboard at the entrance to the Bowling Club from under the Popside.</p>	<p>RC</p> <p>NB</p>

<p>24/80</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p>	<p>Other matters requiring board attention</p> <p>Privacy Policy The policy adopted in 2018 was reviewed and approved without amendment.</p> <p>Schedule of agenda items for 2024 RW highlighted a number of issues to be addressed over the coming months as follows;</p> <p>23rd Sept – board to approve annual accounts and consider Election Policy.</p> <p>October – Strategy Team to review Strategic Plan.</p> <p>16th Oct – invite nominations for the TUST board and motions for the AGM.</p> <p>21st Oct – board to approve new Strategic Plan and plans for AGM.</p> <p>30th Oct – closing date for nominations and motions.</p> <p>November – run election if needed.</p> <p>18th Nov – board final preparations for AGM</p> <p>28th Nov – AGM in The Cove.</p> <p>Independent Examiner for accounts With MG currently co-opted to the board it would be inappropriate for him to act as Independent Examiner as he has in recent years. RW advised that we have recently had an offer of assistance from a member with audit experience and it was agreed to approach him in the first instance.</p> <p>Co-optees (<i>MG and ST left the meeting for this item</i>) MG and ST were co-opted on 23rd February for six month terms. It was agreed that both had played an important role in TUST’s activities and the board would benefit from their continued involvement in the immediate future. The term of both was extended to the date of this year’s AGM.</p>	<p>RW</p>
<p>24/81</p> <p>a)</p> <p>b)</p>	<p>Any other business</p> <p>BC said that he was still keen to run the My Club, My Shirt project. He will prepare a proposal for the next meeting.</p> <p>RW referred to a message received from an exile who suggested that a statue of Bryn should be erected outside Plainmoor in memory of the police dog and in recognition of the role the consortium have played in saving the Club. It was agreed that, whilst this is a nice idea, it is not a priority at the current time.</p>	<p>BC</p>

The date of the next meeting was fixed for Monday 23rd September 2024 at 6.30pm

Chairman’s signature.....Date